

INTERNATIONAL LOGISTICS & CUSTOMS SOP

Standard Operating Procedures for Import, Maritime Freight & Port Clearance

GOLAN SA MA GROUP LTD. — WWW.GOLANDAMAGROUP.COM

End-to-End Supply Chain Management

This Standard Operating Procedure (SOP) outlines the international trade, ocean freight, customs clearance, and port logistics framework utilized by **Golan Sa Ma Group Ltd.** to seamlessly import commercial goods—including SAMA biomass stoves and pellets, Safari solid fuels, power stations, and La Roza yerba mate—into Israel through **Haifa Port**.

Haifa Port

PRIMARY PORT OF
ENTRY

FOB / CIF

STANDARD
INCOTERMS®

18% VAT

STATUTORY TAX RATE

SI 32 / CE

REGULATORY
COMPLIANCE

Core Logistics & Customs Workflow

PHASE 1: SOURCING & PRE-SHIPMENT COMPLIANCE

Procurement & Product Standard Auditing

- **Supplier Vetting & Contracts:** Commercial agreements executed under fixed exchange parameters (\$1 ext{ USD} = 3.00 ext{ ILS}\$) and clear Incoterms (FOB/CIF).
- **Product Standards Verification:** Pre-shipment verification of ENplus A1 certifications for biofuel, CE marks for electronic units, and Israeli Standard **SI 32** compliance for power stations (Type H grounded plugs).
- **Commercial Documentation:** Procurement of Proforma Invoice, Commercial Invoice, Packing List, and Phytosanitary / Safety Data Sheets (MSDS).

PHASE 2: FREIGHT BOOKING & OCEAN TRANSIT

Maritime Logistics & Containerization

- **Container Allocations:** Freight routing in 20ft / 40ft HQ ocean containers across global maritime lanes (South Africa, South America, China).
- **Bill of Lading (B/L) Issuance:** Issuance of original or Express Release Ocean Bill of Lading detailing cargo weight, HS codes, and consignee data.
- **In-Transit Cargo Tracking:** Continuous tracking of container ETA to coordinate quay space and inland transportation booking at Haifa Port.

PHASE 3: ISRAEL CUSTOMS CLEARANCE & REGULATORY REVIEW

Port Clearance & Tax Assessment at Haifa Port

- **Customs Broker Transmission:** Direct electronic document transmission to licensed Israeli customs brokers ahead of vessel arrival.
- **Duties & VAT Calculation:** Assessment of applicable customs tariffs based on Harmonized System (HS) codes and exact calculation of ****18% Value Added Tax (VAT)**** on total landed cost.
- **Regulatory Inspections:** Coordination with the Standards Institution of Israel (SII) and Ministry of Health for agriculture/food items (La Roza Yerba Mate) and mechanical/electrical units (SAMA Stoves & Power Stations).

PHASE 4: PORT RELEASE & INLAND DISTRIBUTION

Final Port Extraction & Regional Delivery

- **Port Clearance & Delivery Order:** Receipt of official Customs Clearance Release and port gate-pass following duty and VAT settlement.
- **Heavy Transport Logistics:** Flatbed/side-lifter truck dispatch to transport containers from Haifa Port to central warehouses in Northern Israel / Golan Heights.
- **Unloading & Palletization:** Quality inspection upon unsealing, inventory logging, and regional distribution to commercial clients and retail outlets.

Standard Documentation Matrix

Document Type	Primary Purpose	Issuing Entity	Customs Requirement
Commercial Invoice	Valuation & Tariff Duty Calculation	Exporter / Manufacturer	Mandatory for Valuation
Bill of Lading (B/L)	Title of Ownership & Transit Protocol	Shipping Line / Freight Forwarder	Mandatory for Port Release
Packing List (P/L)	Gross/Net Weight & Package Breakdown	Exporter / Logistics Team	Mandatory for Physical Inspection
Certificate of Origin (COO)	Trade Agreement & Duty Preference Verification	Chamber of Commerce / Exporter	Mandatory for Preferential Tariffs
Standards Compliance (SI 32 / CE)	Safety & Electrical Equipment Approval	Standards Institution of Israel (SII)	Mandatory for Power Stations / Stoves
Phytosanitary Certificate	Agricultural Safety & Plant Health Inspection	Ministry of Agriculture (Export Country)	Mandatory for Wood / Yerba Mate

Golan Sa Ma Group Ltd. — International Trade & Supply Chain Division

Corporate Entity: Golan Sa Ma Group Ltd.

Managing Director: Rafik Ayoub

Official Website: www.golandamagroup.com

Primary Maritime Hub: Haifa Port, Israel

Logistics Operations: Import / Export, Custom Clearance, Bulk Delivery

Corporate Contact: Commercial & Supply Chain Management